



American Planning Association
Illinois Chapter

Making Great Communities Happen

August 24, 2007
McLean County Board Room

Board Members Present: Rob Kowalski, Phil Dick, Kimberly Smith, T.J. Blakeman, Jon Oliphant, Wayne Dust

Regional Coordinators Present: Chris Limas, Mishauno Woggon, John Donovan, Jennifer Howland

Absent: None

Approval of July 20, 2007 Minutes -

Correction: Treasures Report Ross should be Rob and Downtown should be Downstate communities on the second page.

Motion: T.J.
Second: Phil
Approved: 5-0

Approval of Treasurers Report -

Payments were made for the planner workshop room and other than that no other expenses were made.

Motion: Kim
Second: T.J.
Approved 5-0

Training Coordinator's Report -

Jon has nothing to report. Wayne indicated that he has organized some materials for his "how to" report. He is not sure when he will be complete but it should be sometime this fall.

Director's Report -

Rob indicated that the letters went out for the APA Awards and this year's winners are:

- Village of Riverside
- Carpentersville Comp Plan
- Rockford Area Trans Study

- Burr Ridge PUD
- Planning Prep AICP Training Sessions
- Palos Park
- Chicago Metro Plan 2040 Toolkit
- City of Naperville
- Chicago Green Alley Program
- Ellen Shubart – Distinguished Service Award

ILAPA Website will list the projects on the website next week. The Awards luncheon will be Friday October 12th. The committee is going to put together a multimedia presentation.

There was only one Downstate and two IL State Sections submittals this year. The jury did not choose the downstate plan.

TJ recommended that next year the Regional Coordinators work to find one plan in their area to nominate.

The committee is working to shorten the submittal requirements.

Jennifer asked if a consultant out of state could be nominated and Rob explained that it is the funding organization that is the nominated party.

2007 State Conference Report –

Kim informed the committee that the programs went out this week. Kim mentioned that Jason Zawilla spent a lot of time working on this program and also Jenny Linwall and Allison Laff spent a number of hours working to put the program together.

There has been ongoing interest in adding sessions that the committee has had to turn away. The committee is in need of a Thursday lunchtime Keynote speaker. Possibilities include a speaker on the 2016 Chicago Olympic bid.

TJ asked about sponsorships and Kim indicated that they are still pursuing their list but sponsorship is light.

If anyone on the committee has anyone in mind for sponsorship should forward info to Kim.

Mishauno asked about getting word out to their contacts. Kim will get the program in PDF format from Jason for the RC's to attach to their e-mails.

- Kim will follow up on non-APA member registration through APA website. (Possibly waive 25 admin fee for non-APA members)
- Kim will forward PDF program to Regional Coordinators

At the last meeting APA-ISS agreed to reimburse \$50.00 for student registrations.

Motion to cap the total reimbursement of \$50.00 at 20 students for the full conference registration. Participant must also be an APA-ISS member.

Motion: TJ
Second: Kim
Approved 5-0

Citizen Planner Workshops

Phil distributed the registration packet for the Citizen Planner workshop in Bloomington on Friday October 5, 2007. Phil also distributed the proposed budget of \$1,675.00 (expenses) and \$1,500.00 (revenue). Phil expects to break even on the conference but the ISS Board has agreed to cover up to \$500.

The conference will be in the McLean County Government Center and will be catered by Cozy's.

The cost of the conference is \$25.00.

Rob asked that the Regional Coordinators work to find people in their area to host

Jennifer Howland updated the group on the Collinsville Citizen Planner workshop. The workshop will be Wednesday October 24th and will run from 6:30 - 9:30 PM at the Gateway Center. The topic is local development incentives. The registration is going out the second week of September.

Phil asked if it was appropriate for him to sign the leases on events such as the Citizen Planner Workshops. It was decided that it was proper for APA-ISS to do this putting the liability on Illinois State Section instead of the organizer of the event. The board will make it a point to have a conversation at the Board level before such agreements are made.

- **Regional Coordinators will send out the information to their contacts for the Citizen Planner Workshops**

Regional Coordinator Update

The motion was made to appoint Mishauno Woggon to the Region 3 Coordinator position.

Motion: Rob
Second: Kim
Approved: 5-0

Kim reminded the Regional Coordinators that they do not have to keep contacts on specific planners but rather the organization they work for.

John Donovan asked what the best way to update the contact list was? The best way for APA members to update the info was to do it on the National website. However, if they are not a members Regional Coordinators should keep those contacts separate and report them back to the Board as needed.

- Kim will send Mishauno the ILAPA membership list
- TJ will send the latest Regional Coordinator packet to Kim

AICP Test Training Subsidy –

Rob mentioned that ISS is interested in subsidizing the AICP prep test. Rosanne O’Laughlin sent out the info for the next study session. The session is scheduled for September 21, 2007. The cost of the workshop is \$100.00. Rob has asked for a list of the ISS members that attended the study session last spring. We have \$500.00 budgeted for the entire year but since there was no subsidy for the spring all of that can be used for the fall.

Phil moved that we pay \$100 subsidy for 5 people to take the class. The reimbursement would come after proof of purchase and after they attend the meeting.

Motion: Phil
Second: Jon
Approved: 5-0

- Rob will write up an e-mail about the program and send it out to those on the list signed up for the exam.

New Business -

None

Other Business

None

Next Meeting

September 21, 2007 – McLean County Offices @ 12:15PM